

NOTICE

Security Refund of Pass Out Students (Session 2023-24)

This information is for all the final year students of **B.Tech, B. Pharm and MCA (Session 2023-24)**, that they need to submit an application on desired performance (**available in Registrar Office**) for refund of their securities (Academic/Hostel). The form will only accept **after completion of the End Semester University Examinations till 31st October 2024**, along with the following enclosures:-

- Institute Identity Card,
- Cancel Cheque (Showing student's account number, name & IFSC Code in which the securities will be transferred),
- Alumni Form (available in Registrar Office).

Note:-

- **Students are advised to submit their No-Dues Form before 31st October, 2024 failing which their security will not be processed and transferred to the Alumni Association fund.**


30/5/24

Registrar
Dr. Vaibhav Jain

C. C. to :-

- Hon'ble Chairman Sir
- Director Sir (e-mail),
- Dean-Academic(e-mail),
- All HOD (e-mail),
- Dr. Rakesh Singh Tomar, Head – Library (e-mail),
- Head – CRC (e-mail),
- Mr. Sachin Sharma, Head – Accounts Department (e-mail),
- Mr. Ravinder Yadav – Head Service Deptt.
- Warden – Boys' and Girls' Hostel,
- Notice Board – ABESIT & Hostel (Boys' & Girls')
- Records Room (**R.O. - 05**),
- ABESIT web-site.

ABES Institute of Technology

Approved by AICTE and Affiliated to
Dr.APJ Abdul Kalam Technical University,
Uttar Pradesh, Lucknow

NBA

Accredited B.Tech Programs-CSE,IT
upto 30th June 2025

College
Code

290

Security Refund Application

To,

The Director,
ABES Institute of Technology,
19 Km. Stone, NH-9,
Vijay Nagar, Ghaziabad

Date.....

Subject: Refund of Academic/ Hostel Securities after Pass-out

Dear Sir,

With due regards, I want to say that I am a bonafide student of final year of my course ending in June, 2024. At the time of admission, I had paid Academic Security of Rs/-, and hostel security of Rs /-. I am submitting my application along with desired documents for refund of these securities. I request you to kindly process the refund of my securities.

The following are the documents enclosed with my application

- (1) **Identity Card**, (2) **Cancel Cheque** (3) **Alumni Form**
(Showing Name, Account number & IFSC code of student)

Details of No-dues from Library / CRC/ Hostel (in case of Hostel only):-

Department	Name of Officer in charge	Sign with date
Institute's Library		
Institute's Hostel		
CRC		

Important:-

- **Kindly update your account details in Google Form properly, In case of transaction failure in Account details given by you, a fine of Rs. 1000/- will be charge for the same.**
- **Please note that your security amount will be transferred by 15th January 2025 in student accounts. Therefore, no query shall be entertained in respect of refund of security before 15th January 2025.**

Your faithfully

Signature :.....
Name :.....
Admission No :.....
Mobile No :

E-mail :

Account No :.....

ABES Institute of Technology, Ghaziabad

Alumni Information Sheet

Personal Details:

Name: _____

Course: B.Tech, Batch: _____, Admission No.: _____

Mobile No: _____, E-mail: _____

Permanent Address :

State _____ Pin Code _____

Telephone No. (with STD code) _____

Professional Details (If placed):

Name of the Organization: _____

Designation: _____

Office Address: _____

Important:

Scan the QR code to fill your details in Google Form.



Date:.....

(Student Signature)