## **Reminder Notice**

This is a reminder notice for the students who are promoted to 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year in their respective course in the session 2017-18. Through earlier notice, these students were asked to registered themselves for admission as per scheduled time.

Through this notice, students those who could not complete their registration process in scheduled time are directed to complete their registration process for admission latest by 04<sup>th</sup> Aug 2017 since classes have started and information is to be forwarded to University.

Students who are pass in their result are to process for their registration by paying required academic fee of session 2017-18. And those who are fail are to submit their option for further course of action in respect of their study. If fail student paid his/her academic fee & he/she do not want to continue his/her study in the session 2017-18, his/ her fee will be refunded accordingly.

The following process is to be followed for Registration:-

- 1. Collect Registration form from concerned Head of the Department.
- 2. Submit the Registration form duly filled and photo pasted on it along with a Copy of university result of even semester 2016-17, Copy of fee receipt of session 2017-18 & Anti-ragging affidavit in original (as desired by UGC) to their respective Head of Department.

Note: Any student not complying with above may not be allowed for classes after given date.

Registrar

## C. C. to:-

- Hon'ble Managing Trustee Sir/ Advisor Sir (e-mail),
- Director Sir (e-mail),
- Head Deptt. of CSE/IT/ECE/EEE/ME/CE/Applied Science,
- Dr. Rakesh Singh Tomar, Head Library,
- Mr. Nitin Jain, Head CRC,
- Mr. Sachin Sharma, Head Accounts Department,
- Warden Boys' Hostel,
- Warden Girls' Hostel,
- Mr. Ravinder Yadav, Head Services Department,
- Examinations Cell,
- Notice Board ABESIT & Hostel (Boys' & Girls'),
- · Records Room,
- ABESIT web-site.